\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
|  | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |  |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.  Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proceedings at a meeting held on 23 January 2019

Present: Cllrs P Byrne (Mayor), S Ashcroft (Deputy Mayor), A Odix, J Rogerson,M Everett,S. Tyrer (arrival 7.18pm item 6), R Beacham, R Adamson

|  |  |  |
| --- | --- | --- |
| ACTION |  | [MIN](http://h) NO |
|  | The Mayor welcomed everyone to the meeting and apologised for the late start of 7.09pm. | 2981 |
|  | [**Apologies for absence**.](http://h)  Apologies for Absence were received from Cllrs Holden, Moon and Priest (by email) | 2982 |
|  | [**Declarations of interests & written requests for disclosable pecuniary interest dispensations**](http://h)  Cllr Rogerson - RVBC Planning & Development Committee and planning application for Alston Hall | 2983 |
|  | **Public Participation**  **None** | 2984 |
|  | **Approval of the minutes** of the Town Council meeting held on the 9 January  The minutes were approved as a true record  Proposed: Cllr Adamson and seconded by Cllr Rainford | 2985 |
| Clerk | **Action list**  **Missing Boundary Signs -** suggested to contact Mark Beveridge RVBC who had done a piece of work on signs in the Borough  Min 2959 - two areas of work to go on the Action list Fairsnape Avenue Wall flag stones have been removed and it is unsafe and just before the post office hole in the wall underneath post box last house  MIN 2954 Toilets market Place need tidying up. Would also like to know what RVBC intentions are in regards to the toilets and would like a notice put up re nearest toilets Berry Lane. LTC would like to know how much it costs to keep them as they are and how much extra if they were open.  British Gas - Cllr Adamson reported that British Gas now only wanted to compensate for 4 days extra tariff. Originally they had agreed to refund the extra charges from 01/08/18. | 2986 |
|  | **Reports from Working Groups**  7.1 **Neighbourhood Plan** - Cllr Everett reported and said there was a need to get the information out quickly as the polling cards were already going out and people didn't know what the referendum was.  The leaflet would be an A4 folded into 3 there would be banners flyers and posters cost approx £5-600 and delivery around £250-300 unless councillors could deliver. RVBC were only legally obliged to put out the submission document and the inspector's report. The homepage on the website had been updated. Cllr Ashcroft asked if the council could agree to Cllr Rainford's proposal for a Q & A on the website.  7.2 **Longridge Loop** – next meeting 8/2/19  7.3 **The Recreational Field Memorial Working Group** - nothing  7.4 **Towneley Gardens** – Gazebo to be purchased and kept at the Gym. the Clerk felt that the gazebo should be kept at the Station, the grants monies were applied for in LTC name and as such was a Council project. Cllr Odix said that it needed to be decided in what respect the Council is required to be responsible for it. Cllr Ashcroft said in essence the gazebo was no different to other items purchased he comfortable in the purchase and storage out of Council property. Cllr Everett said it is a community asset and can't see anything wrong in storing it at the gym. Cllr Rainford said that we should thank the gym for storing it and looking after it for the community. Cllr Odix was uneasy with it and would like to have a debate re the need and use of it.  The proposal was to go ahead and purchase the gazebo and ask community gym to store it and thank them. a vote was taken 3 in favour.  Cllr Rainford said the working party should be asked the deadline for expenditure of the grant and if it was approaching then go ahead. The terms of the grant should be explored prior to the signing of the cheque  7.5 **Longridge in Bloom** - meeting is being arranged - clerk's file to go to Cllr Rainford  7.6 **Youth Council** – nothing to report  7.7 **Longridge Does Xmas -** Cllr Everett reported that all the working group would be written to asking for their views/thoughts in respect of doing it again this year. | 2987 |
|  | **Consideration of planning & Licence applications**  Councillor Rogerson left the meeting for the next item:  3/2018/1152 Demolition of the single-storey buildings attached to the north side of Alston Hall At Alston Hall, Alston lane, Longridge  LTC - No objection if conservation officer is happy with what is being removed  Cllr Rogerson returned to the meeting  -------------------------------------------------------------------------------------  3/2019/0006 The application is for the subdivision of an existing dwelling to two dwellings at Plot nos. 48a and 48b (55 Chapel Hill) Longridge PR3 2YB  LTC- No objection if consistent with the Conservation Area | 2988 |
|  | **Receive Reports of meeting attended by Councillors.**  Cllr Rainford - Longridge Field Day Committee - looking for a meeting Place could they use the conservatory Cllr Ashcroft said that if a councillor was involved in a group organising an event for the town is it reasonable not to charge? It was agreed that it was reasonable not to charge | 2989 |
|  | **Receive Reports from Principal Councils**  None | 2990 |
|  | **To receive Reports from Councillors on issues raised by residents and discuss Council response**  LNP - Cllrs being asked questions - Q&A page will be put on website  Cllr Byrne said residents had complained about the condition of the toilets on Berry Lane.  Also the 6 parking bays by the toilets are for visitors - the Mayor had told them the Council couldn't get involved as it is a private matter. | 2991 |
| Clerk | Attendance at Council Meetings Via @Skype for Business'  Proposal of the consideration of the ability to dial into the meeting via a secure line ‘skype for business’.  Suggestion that the Council consider a flexible approach for those whose personal commitments evolve and result in a temporary situation such as such they are unable to attend a number of consecutive meetings.  Cllr Ashcroft asked if this was allowed in the Standing Orders? if not could they be altered  Cllr Everett remarked that it takes a long time to get it working and councils who used it could be asked what they use.  Clerk to ask for Borough Solicitor's opinion if this would be a legal practice | 2992 |
|  | Response from CCG regarding meeting with Denis Gizzi - meeting is being arranged | 2993 |
| Cllr Ashcroft | Appointment of Town Clerk    Cllr Ashcroft gave a verbal report on the recruitment - the vacancy had been advertised on Indeed, LTCs own website and LALC together with Your Longridge facebook page. 50 CVs were sent in and 2 were converted into applications. There were 14 applicants in total and a short list of 5 was done. 1 was currently a clerk and 1 had been a clerk. All the applications had good experience. Interviews were being held on 29/1/19. | 2994 |
|  | **Items for the Website - Q & A page for Neighbourhood Plan** | 2995 |
|  | **Accounts for Approval**  **Dublcheck** Cleaning January in 584980 £525.40  **VJH Plumbing** 28/09/18 Call out to boiler £100.00  **Longridge Electrical** - Disconnect Christmas tree lights £52.50  **Longridge Band Patrons Fee** £500.00 - the work of the Band the Council become as such a Business sponsor @ £500.00 per year, approximately 10 years or more ago which was agreed by the Council at that time. On the bands website LTC is listed as a patron.  **Bishops** Professional Charges £64.80  **Initial Technologies** Telephone & Internet provision £1310.43 - this covers a number of months when the bills didn't arrive in the inbox. A statement was requested and invoices. Jane has checked the bills.  **RVBC** Unblocking Toilets & repair vandalism £895.12 - Work done on 4 occasions - 11/09/18, 15/11/18, 16/11/18, 6/12/18 - unblocking ladies toilets and fitting new lock on gents following vandalism  **Terry Lewis** December £80.00  **Ventbrook** £1944.00 - Traffic management Remembrance Sunday  -----------------------------------------------------  **Towneley Gardens Group**  **Gazeboshop** £553.77  -----------------------------------------------------  **Station Building**  **RVBC** - Supply wheeled bin £174.50 - the bin has been received  Rosemary Glen Cleaning Station Building £446.28 includes toilet rolls (£11.90)  **Greenway Electrical** Replace lighting in WC - £330.00  Alert Fire & Security £504.00 - more information required before sending the cheque on receipt of more information the cheque could be released.  Proposed: Cllr Everett Seconded: Cllr Tyrer All were in favour | 2996 |
|  | **Deputy Mayor - 2019/2020**  Minute 2979 was referred to - Cllr Rogerson was next in line - he would consider it and let the Council know. | 2997 |
|  | **GDPR Policy -** Cllr Rainford hadn't had time to amend but would do so | 2998 |
| Next Agenda | **Community Awards**  The Clerk had distributed the 2016 paper on the awards as a starting point | 2999 |
|  | **Next meeting** – 13 February 2019 - Apology from Cllr Byrne | 3000 |
|  |  |  |